

Minutes of the MANCA Board Meeting held on Saturday, November 10, 2007

Venue: India Community Center, Milpitas, CA 95035

Time: 2:30pm to 5pm

Prepared by Secretary: Joseph Kurian

Participants: Geeta George, Tojo Thomas, Joseph Kurian, Dr. Ajith Nair, Renuka Empranthiri, Anil Nair, Babu Alummoottil, Lizy John, Azeez C., Nimmi Priya Chandra, Benny Anose

Absentees: Philip Karukaparambil, Jose Karigada, Biju Joseph, Reenu Cherian

DISCUSSIONS AND DECISIONS

Agenda	Decision
<ol style="list-style-type: none"> 1. New Board Member& Sound Engineer 2. Exe. Vice President 3. Web-site 4. Treasures' report, Van Guard funds and appointment of Auditor. 5. X'Mas program 	<p>The meeting was called in order by president Geeta George. Secretary Joseph Kurian red the minutes of the 9/29/07 meeting and was passed.</p> <p>Geeta George proposed Mr. Benny Anose to the board of directors and Dr. Ajith Nair seconded the proposal. Benny agreed to be MANCA'S official sound engineer.</p> <p>Geeta George proposed Tojo Thomas to be the Executive Vice president of MANCA and was seconded by Renuka Empranthiri.</p> <p>The board agreed that Mr. Roshan Alex will continue to be the Web administrator. Board agreed to add more links to website such as Pravasi, ICC, FIA and Fokana for free. Ajit Nair Proposed \$100 for any private websites as annual fee and Geeta george seconded it.</p> <p>Treasure presented financial reports. Board Unanimously decided to move Vanguard funds to general funds for day to day operations. Proposed by Geeta George and Azeez seconded it. The board decided to have Mr. Thomas Mathew continue as the Auditor.</p> <p>Food:</p> <p>Board decided to have no change in the Food Menu. Chicken Biriyani, Vegitable Byriany and Cake will be served. Mr. Babu will work with Geeta George on this. Mr. Babu and Tojo will collect food from the Restaurant. Mr. Babu will coordinate purchase and collection of other items needed with the help of other committee Members. Geeta George will help with Coffee making. All spouses of the board members will help with food serving.</p> <p>Ticket Counter: Set Up at 4:30PM by Assis, Joseph Kurian and Renuka Assis will get Tickets from Geeta.</p> <p>Entrance Fee: Board approved \$12.00 for Life-members, \$15.00 for non life members, \$ 10.00 for children 5 and above.</p>

	<p>Front door person in the Auditorium: Dr. Ajith Nair and Priya</p> <p>Introduction of New Board of Directors: Mr. Philip Karukaparambil.</p> <p>Cultural Program: Sound Theater: Benny Annos and Gopakumar. Board approved \$45.00 each for renting 3 Mikes for Drama. Print X'mas program flow chart- Renuka and Joseph will work together MC's : Renka Embranthiri and Lizzy John Santa Clause: Tojo will find out a volunteer. Nativity: Lizy will help with Camel, Sheep etc. Banner: Tojo and Dr. Ajith Nair Video: Roshan Alex Photography: Mr. Bobban, one more volunteer Vote of Thanks: Joseph Kurian Fokana/Talent search winners: Joseph Kurian will get the list of winners and will make the arrangements for prizes.</p>
6. Performance Fee	Board agreed to charge \$20.00 from nonmembers as performance fee. Geeta Proposed and Azeez seconded.
7. Kerala Day	Board decided to have Kerala Day at ICC on 4/13/2007 from 11am to 3:30pm. Decided to retain same program coordinators for Kerala Day. Anil Nair and Babu will work choosing a fun skit.
8. MANCA Night	Board decided to have MANCA Night on 06/07/207 at CET Mr. Anil Nair is selected as the program coordinator. Board approved \$ 1500.00 for the musicians for the Gana Mela. Dr. Ajith Nair proposed and Tojo seconded. Dr. Ajith Nair, Geeta, Babu, Anil Nair and Tojo will work towards selecting a drama.
9. MANCA Picnic	MANCA Picnic will be held on 07/19/07 at Elizabeth Park in Fremont. Geeta George reported that the space has been reserved. Decided to have no sports sign up during X'mas program.
10. MANCA 25 th Anniversary	Board Members had general discussion on the celebration along with 2009 MANCA night.
11. Fokana Constitution Amendments	No discussions.
12. Next Committee Meeting	Decided to have next meeting in the 3 rd week of January, 2008. The meeting adjourned at 5:30pm
